

**LANE COUNTY BAR ASSOCIATION
BOARD MEETING DECEMBER 2016 MINUTES**

Date and Location: Thursday, December 1, 2016
Steelhead Brewery
Time: 12:00 p.m. – 1:15 p.m.

Attendance: KC Huffman (President), Erin Gould (President Elect)(entered after vote on minutes), Natalie Scott (Secretary/Treasurer), Todd Johnston, Honorable Jay McAlpin, Deb Velure, Sebastian Tapia, Erin Fennerty, Emily Farrell (left meeting early)

1. President's Report. (K.C.)

1.1. No report. (K.C.)

2. Approval of Minutes. *Approved October and November (short meeting) 2016 minutes with all in favor except Deb Velure who abstained. To be posted on website.*

3. Secretary / Treasurer's Report. (Natalie/Erin)

3.1. Brief status of finances. *Natalie reported that membership numbers still down but improving. Discussion re: online restriction of registration to members and invoicing past members (see notes below). Natalie noted that LCBA is carrying significant surplus cash and ought consider subsidizing/reducing lunch prices as benefit of membership. Discussion deferred to later time. Provided copies of committee membership lists received from LCBA bookkeeper. Raised issue on Secretary/Treasurer spending authority and online vote for mentoring reimbursement. KC believes there may be LCBA policies on this type of thing in physical records at his offices. Deferred to later time. Natalie to follow-up on whether Jone has been filing LCBA tax returns per note in bylaws that Secretary is responsible to oversee such filings.*

4. Old Business.

4.1. Website update – Figoli Quinn Optional Features (Natalie) *Natalie asked Sebastian to present proposal from Figoli Quinn to Board. Discussion was had regarding restricting online registration to members only. Concerns expressed about signing up “guests” online. Erin Gould shared survey results and noted that top benefit of membership was attending lunches for networking and less so for CLE credits and less so for website. Jay commented on utility of collecting historical data and preserving on website such as “Remember when?” photos. Noted Judge Holland and Marc Perrin as possible resources for such information. Board generally approved smaller line items in Figoli Quinn proposal for a section on website for CLE materials and photo postings. Delegated authority to Natalie and Sebastian to follow-up and pursue other tweaks regarding registration for lunches and other improvements.*

4.2. Membership/Recruitment Subcommittee (Deb/Todd)

4.2.1. Membership Pricing for Events: *Todd discussed follow-up with LCBA bookkeeper on form of invoice and list of members that have not renewed this year. Emily moved to approve expense of \$500 for bookkeeper to send out invoices, Erin F. seconded, and all voted in favor. Todd to follow-up.*

4.3. Insurance for board (Natalie/Erin F.) – *Natalie gave information to Erin F. and deferred to later time.*

4.4. Board Liaison status (all) *Some reports but mostly deferred due to time crunch.*

4.5. Ducks Basketball Game (K.C.) *No presentation/discussion on this topic.*

4.6. Holiday party update and contract 12-14-16 at 5:30 at LCC Downtown Center – NEEDS SIGNED THIS WEEK. .

4.6.1 LCBA to do hosted drinks (fee for bar set up and charged for actual number of drinks ordered). We can issue tickets to LCBA members. How many – 1 or 2? We have a 500 minimum (this will equate to about 70 people).

4.6.2 What do the tickets get – beer/wine or mixed drinks too?

Wine \$6-9/glass

Beer \$4 (domestic) / \$5 (craft)

Mixed drinks \$7-8 each

Maura's recommendation: tickets good for beer or a glass of pre-selected red or white wine (with the idea that the pre-selected wines will be in the \$6 range)

If open ended and 100 people ordered \$9 wine it ends up at \$900 for the LCBA.

Discussion was had. Board consensus for offering 1 drink ticket to cover any drink and for approval and follow-up to secure venue. KC unavailable on date of event. Emily F. offered to be additional contact for event.

4.7 Shedd contract (K.C.) *No discussion was had.*

5. New Business.

5.1 Federal Bar/Federal Section of LCBA Joint Lunch Request (Sebastian) *Presented request from Jeff Matthews that LCBA co-sponsor at least one event with funds and programming assistance. Planned events for January, March, April, July, and maybe November with Lane County women lawyers. If event replaced monthly LCBA lunch, then no fee as the group wants to offer the events for free. Funding sought from local law firms and others. Sebastian to get more specifics and report back. Board acknowledged value of joint events and opportunity to promote LCBA.*

5.2 Mary Beth Beazley CLE with Law School (Emily) *Emily reported that desire to include local lawyers in Professor Beazley's January visit. Board willing to assist with publicity and appreciates the UO reaching out to local attorneys for inclusion in events.*

5.3 January Bar Lunch – Judge Rassmussen on State of the Courts (we think) *Board discussion on prior lunch cancellation issues and need to solidify speakers for 2017. Noted that the 30-40-50 year recognition lunch will be scheduled for June 2017 and follow-up then regarding getting list from OSB to identify members and prepare certificates. February may be a retired judges panel.*

5.4 Supreme Court Lunch – March at the Law School *No discussion was had.*

5.5 New Program Chairs – Maura and Ali are recruiting and would like input from LCBA as well (current judicial clerks?) *No one signed up on Program Committee. More help would be nice. Maura and Ali working on identifying successors.*

6. Good of the Order *Erin G. to compile survey results from October lunch. Jay suggested another survey as October lunch may have been skewed in light of its focus as the new lawyers recognition lunch.*

7. Adjourn - Next Board Meeting. January 5, 2017 at tbd. *Lunch to be at Benedetti's Meat Market in Springfield*