

LANE COUNTY BAR ASSOCIATION
BOARD MEETING FEBRUARY 2017 MINUTES

Date and Location: Thursday, February 2, 2017
Benedetti's Meat Market

Time: 12:00 p.m. – 1:15 p.m.

Attendance: KC Huffman (President), Natalie Scott (Secretary/Treasurer), Honorable Jay McAlpin, Sebastian Tapia, Erin Fennerty, // Absent: Erin Gould (President Elect), Todd Johnston, Deb Velure, Emily Farrell

1. President's Report. (K.C.)

1.1 No report. (K.C.)

2. Approval of Minutes. Approve prior month(s) minutes. (Natalie) *Deferred as there is insufficient quorum of Board members present who were also present at January 25 meeting.*

3. Secretary / Treasurer's Report. (Natalie)

3.1 Brief status of finances and membership. *Natalie reported that we are continuing to do well with a few more members signing up in January. Updated Sebastian and Erin F. regarding last week's meeting and discussion of having a Board retreat to address surplus funds and doing an annual budget.*

4. Old Business.

4.1 Website update – Figoli Quinn Optional Features (Sebastian). *Sebastian presented proposal. Discussion was had, including explanation that, under proposed update, at least one member will have to sign up any non-member guest. Natalie revisited prior discussions on 2-tiered pricing to address midnight cut-off and at door registrations (allowing registration online but increasing to higher cost after the RSVP deadline). Consensus to not change registration process further this year but revisit next year. Jay suggested Board should purchase Square or similar to and allow payment by credit card at the door. Discussion regarding assigning ID numbers for online registration as new system will check OSB #s and some members don't have OSB numbers. Sebastian explained database and how numbers could be assigned and checked each year. Erin F. moved to approve the Figoli Quinn proposal dated 12/21/2016 for \$650. Sebastian seconded. All present voted in favor.*

4.2 Insurance for board (Natalie/Erin F.) *Erin F. explained current coverage and concerns about aggregate limit, noting that defense costs could eat up a large portion. Natalie noted that reason for review is to ensure at adequate levels and appropriate scope. Concerns regarding definition of "managers" and other issues. KC suggested Erin contact insurance agent to clarify what we have and investigate options. Erin F. raised concerns about no coverage for employee theft although LCBA only has independent contractors. KC suggested yearly audit as a way to protect directors and officers and to check with other Bar associations about their procedures/controls. KC to add to future agenda for further discussion. Sebastian offered to follow-up with a contact regarding costs/details of an audit.*

4.3 Ducks Basketball game (K.C.) *Discussion was had on pricing and options for food and seating. Minimum 20 people for pricing to apply. Board consensus to subsidize some but not too much and see how the event goes this year. We have to get numbers to them by Feb 10 so very little time to advertise. Sebastian raised suggestion that LCBA also consider a non-sport-based social event since we already do the Ems such as the orchestra but was not opposed to trying the basketball event. Consensus to allow payment online and suggest folks limit ticket purchase to 6 tickets per member and limit number to 120 total. KC moved to approve 120 spots at charge of \$35 for 100-level seating and Fajita buffet option with LCBA to subsidize the overage. Jay seconded. All present voted in favor. KC will coordinate with Mari regarding an immediate email blast and follow-up with UO Ducks contact.*

5. New Business.

- 5.1 February Bar Lunch – Judge Rassmussen on State of the Courts (we think)
- 5.2 Supreme Court Lunch – March at the Law School

Reminders about both events above which appear to be on track and currently open for online registration.

6. Good of the Order *Natalie raised question about LCBA tax returns and will follow-up with Jone on any such records and what's been done in the past. Natalie also suggested Spring Bash and award nominations be put on next month's agenda. Jay also pointed out advance planning needed for 30-40-50 year June luncheon as he has volunteered to assist in generating the list and other follow-up.*

7. Adjourn - Next Board Meeting. March 2, 2017 at tbd. *No location selected.*