

LANE COUNTY BAR ASSOCIATION
BOARD MEETING JANUARY 2017 MINUTES

Date and Location: Wednesday, January 25, 2017
 Panera Bread Company

Time: 12:00 p.m. – 1:15 p.m.

Attendance: KC Huffman (President), Erin Gould (President Elect), Natalie Scott (Secretary/Treasurer), Emily Farrell, Deb Velure, Honorable Jay McAlpin (entered after vote on minutes), Deb Velure // Directors Absent: Sebastian Tapia, Erin Fennerty, Todd Johnston

1. President's Report. (K.C.)

1.1 No report. (K.C.)

2. Approval of Minutes. Approve prior month(s) minutes. (Erin G.) *Approved December 2016 minutes with change noted to footer of document.*

3. Secretary / Treasurer's Report. (Natalie)

3.1 Brief status of finances and membership *Natalie reported that the membership numbers are good and the surplus/budget issues should be discussed, including subsidizing lunches so that cost is not so high (currently \$16 and March lunch is \$18). Suggested subcommittee should be organized to address. Deb raised prior idea of a Board retreat and work session to address this and other issues that are too lengthy for monthly Board meetings.*

4. Old Business.

4.1 Website update – Figoli Quinn Optional Features (Natalie) *Natalie noted Sebastian has done the follow-up with Figoli Quinn regarding additional work requested by the Board and discussion on that should be tabled until Sebastian can discuss those issues. Natalie reported the photo and CLE sections have been added to the website per the Board's prior approval and that lunch registrations are live. Discussion was had about getting CLE and photos onto the website.*

4.2 Membership/Recruitment Subcommittee (Deb/Todd)

4.2.1 Membership Pricing for Events: *Noted success with invoicing as 50+ new members in December when invoices went out. Deb inquired cost to send those out and Natalie to follow-up. Deb suggested these be done for all members in July and then again in late Fall. Consensus that seems to be effective and worth the cost.*

4.3 Insurance for board (Natalie/Erin F.) *Tabled until Erin F. is available to discuss those issues.*

4.4 Board Liaison status (All) *Some brief committee reports were made. KC noted follow-up with the possible chair of the Probate Committee. Jay noted he'd raised the issue of the Criminal Law section lunch dates conflicting with LCBA lunches and that they would follow-up. Erin G. noted concerns about accuracy of listings of committee chairs on website and follow-up to confirm needed. Debt to follow-up regarding the currently listed chairs of the ADR committee.*

4.5 Ducks Basketball game (K.C.) *Board consensus was that this would be a great event. KC discussed costs and options and date of February 16. KC to follow-up and get specific proposal. Board willing to subsidize to keep event pricing down but will limit attendance to keep that to a manageable amount. Discussed limiting to 100 attendees. KC will send Mari a "save the date" announcement to go out now.*

4.6 Holiday party summary *Decent turn-out considering snow/ice but setting wasn't "festive" was the general feedback.*

5. New Business.

5.1 2017 EMS game (Erin) *Erin has been communicating with our Ems contact and dates are filling up. Board had discussed a weekend date. All Fridays and Saturdays gone but option for a Sunday afternoon with build-your-own-breakfast-burrito. Erin moved to approve Sunday August 13 as the date. Jay second. All present voted in favor. Erin to follow-up.*

5.2 Section Chair update (Erin) *Discussed above.*

5.3 Survey Results (Erin) *Erin provided hand-out summarizing survey results regarding what's most important to LCBA members. Discussion was had and noted as something for follow-up if Board retreat is organized.*

5.4 February Bar Lunch – Judge Rassmussen on State of the Courts (we think) *Discussion was had regarding a back-up speaker to avoid having to cancel this lunch as occurred last November. Noted there is some movement on getting a new courthouse and expected those and e-filing updates to be given at the lunch. Erin G. noted the importance of the annual "state of the courts" LCBA lunch to practitioners/members.*

5.5 Supreme Court Lunch – March at the Law School *Erin G. noted issues in the past with contacting and coordinating with the Justices. Natalie noted email from Suzanne Rowe suggesting KC to follow-up and will forward. Natalie coordinated with Program Chairs and online registration is now live.*

5.6 New Program Chairs – Maura and Ali have concluded their service and found Kayleigh Shuler (Gleaves) and Kristen Brouhard (solo practitioner). *The new chairs were introduced at the January LCBA lunch and are up to speed and doing a great job. Natalie noted that Mari was asked to update lunch RSVPs so that emails now go to Kristen and Kayleigh.*

5.7 Pay at the door policy – Pay LCBA (then what?) Pay venue (accounting issues?) Get an LCBA "Square" account to take credit cards (who's phone?) *Discussion was had. Suggestion to leave online registration open but maybe increase the price after the RSVP deadline. Natalie suggested discussing when Sebastian available as it may be something we need Figoli Quinn to add to the website. Natalie noted that using "Square" for credit card payment at the door wouldn't resolve issues of some folks still paying at the door with cash/check. KC explained issue regarding safety of cash/checks and getting to LCBA book-keeper, Jone Palmquist. Natalie suggested Program Chairs continue to collect and email Jone to come pick up those amounts (and so avoid the mail or depositing cash and cutting a check as had been done previously).*

6. Good of the Order *KC discussed "Guardians Partners" group. Natalie noted that Spring Bash planning should begin soon as nominations likely should be opened soon so that Board has time to consider and vote and then notify recipients ahead of the event.*

7. Adjourn - Next Board Meeting. February 2, 2017 at tbd. *Tentatively keeping the regular meeting to discuss Ducks Game follow-up and lunches. Set at Whole Foods. May be rescheduled to later in the month.*