

LANE COUNTY BAR ASSOCIATION
BOARD MEETING APRIL 2017 MINUTES

Date and Location: Thursday, April 6, 2017
Steelhead

Time: 12:00 p.m. – 1:15 p.m.

Attendance: KC Huffman (President), Erin G. (President-Elect), Natalie (Secretary-Treasurer), Honorable Jay McAlpin, Debra Velure, Emily Farrell, Sebastian Tapia // Absent: Todd Johnston and Erin Fennerty

1. President's Report. (K.C.)

1.1 None. (K.C.)

2. Approval of Minutes. Approve prior month(s) minutes. (Natalie/Erin G.) *Did not have time to finalize March 2017 minutes so will defer to May meeting. Natalie to follow-up re: January and February 2017 approved minutes getting on the website.*

3. Secretary / Treasurer's Report. (Natalie)

3.1 Brief status of finances and membership (Natalie)

3.2 Acknowledge receipt of financials (All)

Natalie reported that membership is on track with last year's numbers and noted shrinking list problem (if membership shrinks year-to-year, then less are reached at renewal time). Emily F. raised issue of getting list of all Lane County members from Bar for follow up. Natalie reported finances good, positive surplus, and continuing to build surplus. Continues to recommend surplus be addressed and a budget analysis conducted. Noted CLE expense would be significant if OSB is no longer waiving fee for state bars and committees to apply for credit (based on Jay's feedback from criminal law section). Natalie hasn't seen requests for payment of these expenses.

4. Old Business.

4.1 Website update (Sebastian) *Sebastian updated the Board and noted new procedures requiring input of OSB or LCBA number are in effect and no problems so far.*

4.2 Update on insurance for board (Erin F.) *Deferred as Erin F. was not present.*

4.3 Follow up on outside financial audit firm (Sebastian/All) *Sebastian talked with additional folks. Discussion was had re: additional companies and obtaining estimates. Concerns regarding internal fiscal controls and banking authority of non-Board members. Consensus that audit should be pursued.*

4.4 MCLE sponsorship costs (Jay) *See notes above. Natalie to check whether debtor-creditor section is being asked to pay the fee, too. Jay to contact the Bar for clarification on the issue. Depending on response, need uniform procedure as to all LCBA committees.*

4.5 Spring Bash Awards Nomination (All) *Erin G. presented bids from Program Chairs. Discussion was had regarding venue, prices, and options. Debra raised issue of considering alternate venues in other areas of Lane County in the future. Jay moved to approve bid for Hilton with budget of \$5,200 for Spring Bash. Emily seconded. All present voted in favor.*

Discussion was had regarding pricing for plates and tables, member v. non-member pricing, and related issues. Erin G. moved to keep prices same as last year - \$20 for attorneys with income less than \$50,00, otherwise \$35 per person and \$250 per table (8 people, \$30 discount). Emily seconded. All present voted in favor.

Discussion was had regarding awards nominations and need to select award recipients in order to notify recipients and promote event. Additional names discussed and consensus reached to extend deadline to receive additional nominations from members. Sebastian and Natalie to reach out to specific contacts to solicit additional nominations. Erin G. will then follow-up and send out for email vote on awards.

4.6 LCBA Board Retreat (Erin G.) *Deferred.*

5. New Business.

5.1 Sign up for April Bar Lunch with Retired Judges (K.C.) *KC reminded folks to sign up.*

5.2 Law Day (Jay) *Jay discussed efforts and ideas for activities from ABA and others. Noted no one currently active in promoting this event. Jay to draft an email blast to go out. Board to consider planning ahead of time and to actively promote, organize, and participate in community-wide events for this day next year.*

5.3 Nominations for LCBA Board for 2017-18 year (All) *KC to follow-up and convene committee. Let KC know if you have nominations or are interested in an officer position for next year.*

5.4 Oregon Lawyer Assistance Fund – Eric DeFreest request (K.C.) *KC spreading the work regarding an April 12th event in Oregon. Natalie noted the event is on the website and in the email blasts.*

6. Good of the Order

7. Adjourn - Next Board Meeting. May 4, 2017 at tbd. *KC to follow-up on securing room at Whole Foods for next month's meeting.*