

LCBA Board Meeting Minutes
Thursday, June 8, 2017, Whole Foods

Attendance: KC Huffman (President), Erin Gould (President-Elect), Natalie Scott (Secretary-Treasurer), Todd Johnston, Emily Farrell, Erin Fennerty, Sebastian Tapia

Absent: Jay McAlpin and Deb Velure (Natalie arrived late; Todd left early as noted below)

1. President's Report (*Natalie not in attendance*)
2. Minutes (*Natalie not in attendance; April and May minutes were approved*)
3. Secretary-Treasurer Report – *Natalie commented on her written report and recommendation of dividing the Secretary and Treasurer functions into 2 positions, upgraded banking, and other recommendations.*
4. Old Business
 - 4.1 Update on insurance for Board (Erin F.) – *Motion to approve the increased coverage and increased premium. All present voted in favor. Erin F. to follow-up with insurance agent and get revised invoice to Jone (LCBA Bookkeeper) for payment.*
 - 4.2 Follow up on outside financial audit firm (Sebastian/All) – *Received email and will forward to the Board regarding recommendations. Erin Gould suggested it be a retreat item re: financial controls. Natalie noted meeting with Jones Roth and Sebastian that current plan to upgrade banking platform and implement controls and procedures will address many of the concerns raised and that audit can be delayed until after those systems in place.*
 - 4.3 Spring Bash Summary – *Discussion was had. Positive feedback from attendees regarding Hilton venue and new event space there next year.*
 - 4.4 Slate of Candidates for LCBA Board – *KC announced the slate of candidates from the Nominating Committee as follows: Erin G. for President, Todd for President-Elect, and Emily for Secretary-Treasurer as well as 4 Board candidates for 3 positions: Hal Neth, Brad Litchfield, Brad Copeland and Amanda Husted. Discussion was had regarding printed absentee ballots and process. KC to follow-up and to send meeting notice for June 15th meeting with slate of candidates ASAP. Todd left the meeting.*

Relatedly, discussion was had regarding 30-40-50 Year recognition at the June 15th Lunch. Erin Fennerty is updating template and will print the certificates with color logo. KC will confirm whether any 60-year members. Consensus that candidate statements and voting occur first and then 30-40-50 recognition during which time votes can be counted. Noted that photos for website would be nice. Discussed and approved paying for lunches of the 30-40-50 year honorees, RSVPs to program chairs and bookkeeper and Secretary will authorize payment to Shedd to cover the lunches.

4.5 Wills for Heroes -- *KC led a brief discussion and consensus that LCBA would sponsor. Discussion regarding pro bono list or possibly contacting victim rights law center for follow-up.*

5. New Business

KC thanked everyone for their service and noted outgoing members are himself, Natalie, and Deb.

6. For the Good of the Order.

Motion and approval to pay the 3-year >\$500 fee to renew Hostigator per recommendation of website person Mari Taylor and Figoli Quinn as per Natalie's report. Natalie noted issues with LCBA not having credit/debit card for online vendors.

Membership rates & form – Consensus to leave rates the same. Erin G. to update the form with this year's date and Secretary once elected.

Natalie inquired about outgoing President recognition item. Erin G. to follow-up.

7. Adjourn – Next Board Meeting – *Not discussed.*