

**LANE COUNTY BAR ASSOCIATION
BOARD MEETING MINUTES**

Date and Location: Thursday, September 7, 2017
The DAC Ax Billy Grille

Time: 12:00 p.m. – 1:15 p.m.

Attendance: Erin Gould (President), Todd Johnston (President-Elect), Emily Farrell (Secretary/Treasurer), Erin Fennerty, Sebastian Tapia, Hal Neth, Jay McAlpin

Absent: Amanda Husted, Brad Litchfield

1. President's Report. (Erin G.) - 5 minutes

1.1 Follow-up to Strategic Planning Meeting

Erin talked to the program chairs following the meeting, they were unable to attend this meeting, so we are switching gears to have them here for the next meeting in October to discuss programming. Received potential topics from Erin F., looking forward to receiving additional topics from the rest of the board members. Send them to Erin G. in the next couple of weeks and we can chat via email about topics.

Erin F. has been researching larger bar associations and for those, they have the committees put together luncheon/CLE's instead of monthly meetings, and the Bar ass'n hosts larger social events, such as a GALA, etc... We don't always know what the committees are doing. We would like to see more tie-in with the committees and to the extent we can provide a certain level of funding to the committees, that might be interesting. Might be a fun idea to explore having the committees each take a month to plan the CLE for that month.

Maybe LCBA does Elder Abuse, Ethics, Child Abuse, Diversity, State of the Courts CLE's and hit highlights of cases that are coming through... legislative changes in Employment law, for example. When Ofer Raban did his Supreme Court presentation, that was well attended. These are the kinds of things the membership expects from the bar.

2. Approval of Minutes. Approve prior month(s) minutes. (Emily)

Update Paragraph 1 to reflect Mari Taylor's correct name instead of Painter, and Murray Pettit to reflect correct spelling.

Todd Johnston motion to approve with revisions, Hal Neth second. All in favor (Emily, Erin F., Erin G., Hal Neth, Todd Johnston, Sebastian Tapia. Jay McAlpin abstain). Minutes Approved.

3. Secretary / Treasurer's Report. (Emily, Erin)

3.1 Brief status of finances and membership

Membership is down. We need to send out a membership renewal communication now. There was one that went out on Sept. 5th with the link.

3.2 Plan for membership invoices

Exec talked about sending out additional information with details on when membership year occurs, and then next month look at numbers again and look at invoicing. This would go out to all previous members that have not paid. Cost to send out not noteworthy as we send our email format. Need to get OSB list of lane county membership. Two step process with blast email to everyone, reminding them to sign up, then send out invoices to who is left of the previous membership.

Take in steps and see what happens. This should go on some sort of tickle system so that we don't lose it. Master list of (in June, this happens, and in July, we do X...etc...Brad was going to compile when these are sent to him)

4. Old Business.

4.1 None

Sebastian: In the previous session, we talked about making sure our section groups were up to date. Sebastian recently found out that the library section lost the one attorney member that was managing that group. Doesn't see a reason to maintain that subsection, recommend getting rid of that section entirely.

Erin F. Can we make the decision as to what is a section of the LCBA? This has been done before, with vote to remove.

Emily F. Motion to remove Library section, Sebastian second, all present in favor. Motion carries.

Sebastian: With website, we have photographs of the 30/40/50 members, do we want their names on it? We do need to give some advance notice that we are going to start taking photographs of our events, put membership on notice. Candid shots...when is this an issue? If someone said they want image removed, we would do so. Leave as-is and consider a different process for the future.

Sebastian: We talked about financial audit; had decided that October was when we would re-engage him. They will connect with Erin G. to make sure they have info they need.

Erin F. Family law section is back up and running, new co-chairs for that section. Email to Sebastian and he will connect with Mari.

5. New Business.

5.1 Monthly luncheon locations

Program chairs want to know what to say to the Shedd. First lunch next week will be there for sure. We haven't signed the year-long contract that we have in the past. If we are coming up on September's meeting, they will not have time to get things moved by that meeting anyway. We will lock in.

[Emily had to leave early, Todd graciously agreed to tak minutes for the remainder of the meeting]

The discussion of monthly lunch meeting location continued. The board decided to continue pursuing other long-term options and, in the interim, to commit to the Shedd for the next two to three months in order to make sure the dates were confirmed and reserved.

5.2 Newsletter overhaul plan

The board discussed the ongoing look into improving the monthly newsletter. Erin G. has been in touch with a local advertising and content provider, formerly with Funk Levis, and is getting more detailed information on cost from him. Sebastian obtained an estimate from Funk Levis. It would be able to provide the types of services that the Board believes are needed. The cost is significant and will require some additional review and comparison to other estimates before any decisions are made. Todd reported on conversations with the U/O School of Journalism and confirmed that a student or students may be available to provide written content for the newsletter, under the watch of a third party. Until more specifics are known about the hours, type of work and relationship between the third party contractor and the bar, we will hold off on further discussion with the U/O. Sebastian and Emily will look into options for software that the Board could purchase that may eliminate the need for some or all of the services quoted by Funk Levis. Judge McAlpin will look into possible participation by law students. The Board will meet again in October at the DAC, 12:00.

6. Good of the Order

7. Adjourn - Next Board Meeting. October 5, 2017 at the DAC, topic Programing for 2017-18.

