



Lane County Bar Association
PO Box 11379
Eugene, Oregon 97440

BOARD MEETING MINUTES

December 6, 2018

Hutchinson Cox Meeting Room

In Attendance: Sebastian Tapia, President-Elect; Erin Fennerty, Secretary/Treasurer; Hon. R. Curtis Conover; Raquel Hecht; Alexandra Hilsher; Hal Neth.

Absent: Todd Johnston, President; Amanda Husted; Brad Litchfield.

Call to Order: The meeting was called to order by Tapia at 12:06 pm.

Approval of Minutes: Meeting minutes from the November 1, 2018 Board meeting were circulated and reviewed.

Tapia moved to approve the minutes for the November 1, 2018 Board meeting. Neth seconded the motion, and it passed unanimously.

President's Report:

Holiday Party. Tapia relayed that Board liaisons should contact the chairs for their assigned committee sections to encourage attendance at the holiday party. There was discussion about the gift card raffle that took place during last year's holiday party. The Board agreed that each member would procure a gift card ranging in value from \$25 - \$50 for raffle purposes at this year's holiday party, with each member to be reimbursed for the purchase price of the gift card.

Committee Section Chairs / Board Liaisons - Update. Fennerty distributed a corrected list of current committee section chairs and corresponding Board liaisons. Board liaisons were encouraged to reach out to the chairs for their assigned committee sections to introduce themselves and offer assistance if necessary. If a particular committee section did not have a chair, the Board liaison was encouraged to email the committee members to see if anyone wanted to chair the committee, or whether the committee should be discontinued due to inactivity.

Financial Review. Tabled

Secretary/Treasurer's Report: Fennerty circulated financial reports with information as of November 30, 2018, which were reviewed by the Board. Fennerty noted that funds expended on accounting costs for this year exceed last year's expenses, due largely in part to the membership invoicing undertaking in September. Fennerty also noted that expenses for the monthly membership luncheons will continue to exceed income for this year.

Old Business:

Email and Advertising Policy. Fennerty distributed a draft Email and Event Advertising Policy, which was reviewed by the Board.

Hecht moved to approve the Email and Event Advertising Policy. Neth seconded the motion, and it passed unanimously.

Articles from the Bench. The board thanked Judge Conover for facilitating the contribution of an article written by a member of the bench, which appeared in the December Bar News.

Directory Update. Hilsher reported the Member Directory Subcommittee is scheduling a meeting with the Board's web designer to discuss the format of the directory that will appear on the LCBA website. There have been discussions with attorney Lorelei Craig regarding her assisting with the design of the directory. Costs and logistics of creating a hard-copy of the directory are still being worked out and considered.

Creation of LCBA Bylaw Revision Subcommittee. Tabled.

Judicial Reimbursement Policy. Fennerty distributed a draft Judicial Investiture and Portrait Expense Reimbursement Policy, which was reviewed by the Board. A typographical error was noted in the draft.

Hilsher moved to approve the Judicial Investiture and Portrait Expense Reimbursement Policy as orally corrected. Hecht seconded the motion, and it passed unanimously.

January Luncheon - Update. Nothing to report; Judge Vogt has confirmed she will be presenting.

February Luncheon - Update. Tabled.

April Luncheon. Tapia indicated he is following up Oregon School of Law Dean Burke to see if she would be willing to speak at April's luncheon.

New Business: None.

Good of the Order: None.

Adjourn: The meeting was adjourned at approximately 12:50 pm.



Erin A. Fennerty, Secretary/Treasurer



Date