



Lane County Bar Association
PO Box 11379
Eugene, Oregon 97440

BOARD MEETING MINUTES

October 3, 2019

Lane County Counsel Office

In Attendance: Sebastian Tapia, President, Alexandra Hilsher, Brad Litchfield, Secretary/Treasurer, Hal Neth, Felipe Alonso III, Hon. Curtis Conover, Raquel Hecht

Absent: Erin Fennerty, President-Elect, Amanda Husted

Call to Order: The meeting was called to order by Tapia and 12:05 p.m.

Approval of Minutes: Minutes from the August 8th and September 5th Board meetings were circulated and reviewed.

Alonso moved to correct the spelling of the last names of Rachel and Felipe.

Alonso moved to move the minutes from the August 8th and September 5th meetings. Neth seconded the motion, and it passed unanimously with Litchfield abstaining.

President's Report:

For next year enrollment LCBA will send invoice and invitation to ask to join.

General discussion of how to honor Bill Warnisher. Tapia informed the Board that he was a mentor and a great person with a memorial service October 19, 2019. Suggestions were discussed that the Holiday Band do a tribute.

Secretary/Treasurer's Report:

Financial Report: Litchfield circulated financial reports with information as of the end of September 2019 which were briefly reviewed by the board.

Record Retention: Litchfield discussed the records retention of LCBA materials. A general discussion was held. It was resolved that the Board would maintain the following materials:

RESOLVED:

- All Bylaws shall be retained
- All Financial Records for a period 10 years
- All Correspondence for a period of 5 years.

Tapia moved to resolve the record retention policy above and Hecht seconded the motion and it was passed unanimously.

3. New Business:

Request for \$500 from Felipe on behalf of the Diversity Committee for the “Art of the Possible” event. Felipe discussed it and why it was valuable. \$5,000 to \$6,000 annually come from the Federal Bar Association.

Neth moved contribute \$500 and is was seconded by Hilsher and was passed unanimously.

Request to change section name from Probate to Probate and Estates. This was tabled for the next meeting.

Discussion of Judicial Non-Partisian Nomination Commission. Board likes the idea because it would minimize Bar involvement as written ___ support. Board discussion and Judge Conover would like more information and propose language be tabled to next meeting.

Discussion of Efficiency for Events and Receipts Delivered. What are the protocols for receipts? Now Joel gets receipts and mails a list. Joel says this is a silly and the process needs automation where information can be sent to spreadsheet to have list. Mari & Bob gave quote of \$400.

Litchfield moved to automate the list and the motion was seconded by Neth and the motion passed unanimously.

Old Business:

Holiday Party Band . The LCBA will pay for drinks, but not a big cost. Band needs a sound system and need to discuss with Graduate Hotel.

Spring Bash. No contract yet.

Litchfield moved to hold the Spring Bash at the Graduate Hotel and Neth seconded the motion. The motion passed unanimously.

Discussions Regarding Debtor/Creditor Committee. This was tabled for the next meeting.

Good of the Order: None.

Adjourn: the meeting was adjourned at approximately 1:15PM

s/E. Bradley Litchfield
E. Bradley Litchfield, Secretary/Treasurer

November 7, 2019
Date