



Lane County Bar Association
PO Box 11379
Eugene, Oregon 97440

BOARD MEETING MINUTES

August 13, 2020

Board Meeting

Electronic Meeting via Zoom

In attendance: Erin Fennerty, President; Brad Litchfield, President-Elect; Felipe Alonso III, Treasurer; Amanda Husted, Secretary; Alexandra Hilsher, Raquel Hecht, Elliott Farren, Brook Reinhard, Hon. Curtis Conover, Jino Hwang

Absent: Hon. Curtis Conover

Call to Order: The meeting was called to order by Fennerty at 12:07 p.m.

Approval of July 2020 Minutes: Hwang moves to approve August 2020 meeting. Farren seconds, Litchfield abstains. Board approves minutes.

1. President's Report: Fennerty updates board that the JARC was called up and the committee spent multiple hours reviewing individual judicial applications and calling references and opposing counsel. The JARC then came up with recommendations for the Governor. Fennerty reports that the JARC did a wonderful job, meeting on weekends and evenings when needed. Fennerty notes that the JARC will need new members. Reinhard thanks Fennerty for her hard work on the JARC.
2. Secretary's Report: Litchfield reports he believes he renewed with Secretary of State at end of his tenure. Husted will check in with Litchfield and get other documents exchanged.
3. Treasurer's Report: Alonso provides financials and notes the numbers are not changing significantly due to no luncheons and no Eugene Emeralds social this year. Alonso notes that members are renewing at a faster pace than last year. Alonso reports that he does not have the financials available in a version of Adobe that provides tabs. He can work on providing that if board members think it will be helpful. Alonso points out that he included a key to the financials in the e-mail. Reinhard asks clarifying question about the 2020 membership information. Alonso explains the numbers show members that have paid renewals as of July 2020 and there is not a deadline for renewing.
4. Old Business:
 - a. Fennerty confirms the August Emeralds social will not be occurring this year. Asks Litchfield if deposit has been returned. Litchfield spoke with Ems representative before

June meeting and we discussed waiting to see what happens later in the summer and discussed the Ems keeping the deposit until next year. Litchfield suggests asking for the deposit back because there is too much uncertainty. Fennerty agrees. Litchfield will make formal request for return of deposit.

- b. Litchfield reports he spoke with Katelyn Hernandez, a representative at the bank, regarding obtaining a credit card. Litchfield notes that Alonso and Husted will be a signatory on the credit card and will need to go into the bank in person. The credit card application is in and Litchfield is waiting on the profit/loss statement from bookkeeper. Litchfield notes he applied for the most basic credit card and the bank can issue up to ten (10) credit cards. Fennerty notes that there will need to be a subcommittee created to review the financial policy and amend re: policy for using a credit card. Alonso, Litchfield and Husted agree to review the financial policy. Litchfield has the old financial policy and Litchfield, Alonso, and Husted will get together and have a proposal before the next meeting.
- c. Fennerty reports that an email re: new membership enrollment went out in July. Some members asked if there will be an option to send in a paper check. Fennerty notes that the website has instructions for online payment or for printing off the registration form in order to mail in a check. Fennerty's office will take on sending out paper invoices this year and these should go out by the end of next week. Fennerty notes the paper invoices went out in mid-August last year so we are on the same timeline. The July email was sent out to get a jump start on renewals from current members.
- d. Fennerty followed up with Judge Kasubhai re: presentation of the unconscious bias CLE and Judge Kasubhai prefers to present in December so he has time firm up content. Fennerty notes this overlaps with New Business and discussing a video platform option. The Family Law and Probate section committees plan to continue CLEs via video and asked if the board has a video conferencing platform they can use. Fennerty asks the board for input on purchasing a video conferencing subscription. Farren prefers Zoom meetings over Google Teams. Husted prefers Zoom over Go to Meeting. Fennerty notes that utilizing a subscription will require some scheduling to ensure that multiple committees are not using the platform at the same time. Once the board has a credit card a subscription can be set up. Hwang updates the board on the September CLE re: technology and ethics from the CLE. Hwang asks to confirm the date. Fennerty confirms the date is September 10.

5. New Business:

- a. Fennerty explains the role of board committee liaisons and that the board needs to update the liaisons list. Fennerty goes over the current list of committees and liaisons and current vacancies. Hwang will be liaison for the Probate committee. Alonso will be the liaison for the Diversity committee. Farren will be the liaison for the Alternative Dispute Resolution committee. Hecht will be the liaison for the Law Library committee. Alonso will be the liaison for the New Lawyers committee. Husted will take over as liaison for

