



Lane County Bar Association  
PO Box 11379  
Eugene, Oregon 97440

## BOARD MEETING MINUTES

March 4, 2021  
Online Meeting

**ATTENDEES:** Brad Litchfield (President-Elect), Felipe Alonso III (Treasurer), Hon. Curtis Conover, Rachel Hecht, Elliott Farren, Brook Reinhard -AND- Jinoo Hwang.

**ABSENT:** Amanda Husted (Secretary) -AND- Erin Fennerty (President)

**CALL TO ORDER:** 12:09pm by Litchfield *via* online conference call.

1. Approval of Minutes: NOV 2020 (Reviewed + Approved)
2. President's Report: N/A
3. Treasurer's Report: Felipe addressed following topics: (1) Emeralds \$900 Security Deposit Refund —> DONE; (2) Multiple Reimbursements Made (verbally itemized); (3) LCBA Bar Dues (Q = 12 attorney + 25 law student signups per FEB 2021 LCBA board MTG initiative to provide "Friendly Reminders" to past due members); (4) Debit Card REC'd + Bylaws FW'd to Bookkeeper (Suzanne) + discussion Re: Publicizing Financial Policies (Elliott: Not Necessary; Brad: Historically NOT Provided + prior hacking incident; Brook: Published Financial Info via Website Enough + Keep Policies Internal Only; Elliott: Suggests One Drive folder; Brad says we currently have a binder.
4. Secretary Report: N/A
5. Old Business
  - a. **Diversity Committee** (Felipe). 1.5 committed spots. Coordination with Elliott + Brooke on Public Interest Public Service focus. Promotion: (1) Bar Newsletter + (2) UO Law + (3) TBD per Board member network.
  - b. **FEB Luncheon** (Open Board Discussion). Surprisingly lower turnout than expected + Q&A format + LCBA as intellectually diverse / thoughtful content provider.
  - c. **MAR Luncheon** on 3.11.21. Standby for link. HRG —> logistics / setup —> possibly delayed CLE start time ("Filler" TBD) —> post-event supplemental gathering / breakout session (RSVP Rebecca Hanley).
  - d. **Eugene Emeralds' Deposit.** Board discussed wanting refund of deposit amount. Organization failed to respond to Felipe's attempts to reach out but returned deposit.
  - e. **Initiative: Records Modernization Committee** ("RMC"; Jinoo)
    - i. Intro: Present premises / rationale [e.g. gradually over time migrate PHYS archives to digital + cloud based archives easy share / access / view / edit / etc. + other modern IT features (e.g. digital phone number → voicemail → email) + everything in order for successors, for generations to come].
    - ii. Discussion: (1) Elliott: basic startup est. 2hrs total; (2) Brook: (a) \$48 Annual MS Office Non-Profit (Q = 5 Devices Simultaneous; One Drive + admin E/M ACCT) -OR- Google Suite (NOT a fan); (b) PHYS archives frustrating (e.g. Nonprofit has 43 years PHYS notes); (3) Brad: (a) current custodian of LCBA files / records...mostly 25yrs of obsolete stuff (e.g. wooden plaques) -BUT- some templated docs —> in favor of streamlined digital system + (b) Automating / Streamlining CLE Credit + Subcommittee MTGS activities; (4) Felipe: encourages ability for INDIV committee members to access / view / upload minutes, reports, etc.

- iii. Action: Jinoos to facilitate committee with at least Brook -AND- possibly Amanda (Secretary) + Erin (President).
- 6. New Business
  - a. **APR Luncheon** – speakers Johnson (x2) + poss. moderated by Diversity Comm. member Lauren Regan | Potential Topics: Police Brutality + History / Development of 1983 Claims + TBD. Standby for next Diversity Comm MTG (1st MON monthly)
  - b. **LCBA Hosted Social Events**
    - i. Discussion: (1) Ali: rebrand “Spring Bash” (e.g. happy hour Zoom trivia); (2) Raquel (library hired professional trivia coordinator; team rooms) ; (3) Brad (music / band); (4) Felipe (supports expense for pro coordinator)
    - ii. Action: Social Committee: Ali + Elliott + Raquel (Target Date = May 2021)
  - c. **DEC 2021 LCBA Social Event**: Whether in person vs. virtual?
- 7. Good of the Order
  - a. **Substance Abuse / Addiction / Mental Health Issues**: (1) Brad (friendly reminder about professional colleagues within LCBA struggling —> encourage connections / strengthen of social bonds / relationships; (2) Judge Conover: concur, see from bench “all too frequently” of late.

**ADJOURNED**: approx. 12:58pm