



Lane County Bar Association  
PO Box 11379  
Eugene, Oregon 97440

Lane County Bar Association  
Board Meeting Minutes

- Date and Location: August 5, 2021  
Hutchinson Cox; Zoom
- In Attendance: Brad Litchfield, Amanda Husted, Felipe Alonso III, Ali Hilsher, Elliott Farren, Brook Reinhard, Lily Marshall-Bass, Shane Davis,
- Call to Order: The meeting was called to order by Litchfield.
- Introductions: Two new board members, Shane Davis and Lily Marshall-Bass, introduced themselves to the board. Davis is a 2019 graduate of UO Law and an associate at Johnson Johnson Lucas and Middleton. Marshall-Bass graduated from Columbia Law in 2009, practiced in California for several years and then at Hershner Hunter LLP in Eugene. She has recently joined the team at UO Law's Center for Career Planning and Professional Development. Welcome!
- Minutes: Husted reported that she would finalize June's minutes and double check that the board had already approved May's minutes. Approval of June's and/or May's minutes was tabled.
- In-Service Training: Litchfield explained that he would like to do in-service training for board members on a monthly basis but, given the long agenda for today's meeting, we will start next month.
- Treasurer's Report: Alonso reported that the LCBA has now entered a new fiscal year. LCBA had a great financial year last year. That was primarily due to the reduced expenses caused by the pandemic, but we also had more members than the year before. Financials were reviewed; LCBA had some big expenses last month, including our outside accountant (Suzanne Long) and insurance, which is paid annually.
- Old Business: Assignments. Hilsher discussed that she will be following up on assignments as part of the Secretary's role.
- Financial Committee. The financial committee (Litchfield/Alonso/Husted) informed the new board members that, a few years ago, LCBA had Jones & Roth do a review of LCBA's policies and practices relating to financials. Jones & Roth provided some recommendations, which the committee and board have been

implementing. The committee will likely provide some in-service training regarding these issues.

Jinoo Hwang and Litchfield have discussed LCBA's records and have a plan for streamlining their storage.

New Business:

Programming. Regarding programming for 2021-22, Litchfield spoke to the Graduate, Inn at the 5<sup>th</sup>, and the Gordon Hotel. The Graduate is offering us \$17 per plate, but out of 8 meetings, 5 have conflicts. They have offered to move our 2021-22 meetings to the 3<sup>rd</sup> Thursday of each month. Litchfield reported that the Inn at the 5<sup>th</sup> and Gordon Hotel seat less people and the food costs are substantially higher. Farren asked if the Shed was a possibility; Litchfield reported that the Shed is still renovating but we should consider the Shed for next year. The board generally agreed that the Graduate was the best option for 2021-22 and that the 3<sup>rd</sup> Thursday of the month would work.

Format for Luncheons. A lengthy discussion was held regarding whether to go fully remote in September and October or to offer a hybrid option. Hwang had previously reported to Litchfield that the speaker for September's lunch, Brian Welch with the Oregon Attorney Assistance Program (OAAP), would be flexible and can do the 3<sup>rd</sup> week of September. Everyone agreed that, regardless of the decision on September and October, LCBA needs to ensure that our contract with the Graduate has a way out of in-person lunches if Covid continues to be bad. The board considered a vaccine mandate for in-person events and methods of verifying vaccine status using the website but did not make any decisions on that issue. Ultimately, Marshall-Bass moved to go remote on the 3<sup>rd</sup> Thursday in September and October. Hilsher seconded. All were in favor except Farren. Motion passed.

Programming Committee. Litchfield reported that our previous committee members were not willing to continue in the role and we need to find two new programmers. These members take money at the door at luncheons, coordinate with speakers and venues regarding logistics, and submit applications for CLE credit. Husted reported that she has a new attorney starting in her office and would ask if this person was interested in the position. Litchfield reported that he would ask Esack Grueskin in his office.

Subcommittees. Hilsher outlined the chairs and board liaisons of LCBA subcommittees. They are as follows:

- Access to Justice – Judith Moman; Amanda Husted
- ADR – Lynn Shepard; Elliott Farren (inactive)
- Criminal Defense – Max Mizejewski; Brook Reinhard
- Debtor/Creditor – Emily LeBlanc; Brad Litchfield
- DEI – Felipe Alonso III; Felipe Alonso III
- Employment – no chair; Felipe Alonso III (inactive)

- Environmental Law – no chair; Amanda Husted (inactive)
- Family and Juvenile Law – no chair; Amanda Husted
- IP/Patent – Jesse London; Ali Hilsher
- Judicial Administration – no chair; no liaison (inactive)
- Law Library – Jenny Jonak/Shane Davis (co-chairs); Shane Davis
- Law Practice & Technology – no chair; Amanda Husted (inactive)
- Mentoring – TBD; Brad Litchfield
- New Lawyers – Erik Bonn; Felipe Alonso III
- Probate/Estate Planning & Admin – no chair; Jinoo Hwang
- Program – TBD; Brad Litchfield

JARC. Litchfield briefly discussed the need to appoint new JARC members but the board decided to schedule a second meeting in one week to discuss the issue further. Alonso expressed that we need a better process to choose JARC members rather than just choosing potential members from memory and the board generally agreed.

Adjournment: The meeting was adjourned.

Respectfully,



Alexandra Hilsher, Secretary

September 15, 2021

Date