



Lane County Bar Association
PO Box 11379
Eugene, Oregon 97440

BOARD MEETING MINUTES

December 9, 2021
Remote Via Zoom
Start Time: 12:05 p.m.

A. Call to Order and Welcome

1. In attendance: Litchfield, Hilsher, Hwang, Husted, Alonso III, Reinhard, Hisey, Marshall-Bass, Farren.
2. The board celebrated personal news of one director and also discussed a recent victory in court by another director.

B. Secretary Report:

1. Approval of October and November 2021 Minutes
 - a. Husted and Hisey were present at November meeting.
 - b. Hwang moved to approve both; Reinhard seconded, unanimous approval.

C. Treasurer's Report:

1. Membership numbers remain lower than last year.
2. LCBA is still in a good place financially because we are saving money on luncheons.
3. The directors discussed whether LCBA should have a second checking account, capped at \$1,000. The board agreed to revisit it.

D. In-Service Training:

1. Review of Master Calendar
 - a. The master calendar is Litchfield's effort to track events and obligations on a yearly basis, in a non-covid year. Litchfield used the calendar to summarize a typical year for the board.

E. Old Business:

1. Records Modernization Committee – Update
 - a. The goal is to bring ten bankers' boxes of records into 2021. Hwang proposes using cloud-based options to try and file share and enable collaboration, and believes it will have long-term benefit to volunteers on the board.
 - b. Three stage process
 - i. Due diligence phase
 - ii. Assessment phase; identify options that best fit the LCBA
 - iii. Propose a final recommendation for final approval
 - c. Status updates
 - i. Due diligence is substantially completed.
 1. Boxes were reduced from 10 to 3. Hwang reorganized and has started preliminary research into cloud solutions.

- ii. We are in the assessment phase now.
- iii. Expecting to report to the board in Spring 2022.

2. Renewals

- a. Litchfield's office sent out letters and has slowly been getting letters back. We have not separately followed up with each former member. Last year, board members took a list of 3-4 people and called former members to encourage renewing. The board discussed doing that again this year.

F. New Business:

1. New LCBA Family Law Section Chair – Kasia Mlynski
 - a. Husted moved to appoint Kasia Mlynski as the new LCBA Family Law Section Chair; Alonso III seconded; approved unanimously
2. Confirm LCBA January Event
 - a. State of the Courts; Judge McAlpin is ready.
3. LCBA Award Recipients and Venue for Awards
 - a. Litchfield will check with Judge McAlpin on whether adding this to January luncheon works for him.
4. Luncheon Meetings for 2021
 - a. The luncheon meetings for 2021 are still up in the air.
5. LCBA Donation to Lane County Circuit Court Treatment Programs
 - a. The directors were very impressed by judges' presentation. Litchfield suggested we consider making a donation in support of the programs.
 - b. The directors considered whether doing so was consistent with LCBA bylaws and determined that it is.
 - c. A proposal was made to use the money LCBA would normally spend on the holiday party to make a \$2,500 donation to the Treatment Court, in a method to be determined in consultation with Judge Shugar.
 - d. Hwang so moved; Litchfield seconded; Reinhard abstained due to a possible conflict of interest relating to CEJ grant funding; unanimous approval.
6. Judge Morgan as an option for LCBA Court Liaison
 - a. Hwang moved to appoint Judge Morgan as LCBA Court Liaison; Alonso III seconded; unanimous approval.
7. Brad gone for January 2022 Board Meeting
 - a. Scheduled for January 6. Husted will handle the meeting.

G. Good of the Order:

H. Adjourn:

1. Next Event Date: No December 2021 Event
2. Next Board Meeting Date: January 6, 2022 at Noon for Board Meeting.