



Lane County Bar Association
PO Box 11379
Eugene, Oregon 97440

BOARD MEETING MINUTES

February 2, 2023
Remote Via Zoom
Start Time: 12:05

A. Call to Order and Welcome

- a. Members Present – Felipe Alonso III, Shane Davis, Elliott Farren, Esack Grueskin, Jennifer Hisey, Amanda Husted, Jinoo Hwang, Lily Marshall-Bass, Brook Reinhard and Elizabeth Stubbs.
- b. Judge Morgan was also present as Judicial Liaison.

B. Secretary Report:

1. Approval of January, 2023 Minutes (Elliott)
 - a. Minutes approved, Amanda abstaining

C. Treasurer's Report (Jinoo)

- a. New Bookkeeper Update
 - i. Explored multiple leads, including from board members.
 - ii. After conducting 6 formal interviews, 2 finalists emerged.
 - iii. Key Criteria: reputation in community, tight communications, modern practices, personal commitment from company owners to be personally available to future LCBA officers, if needed.
 - iv. Jinoo directed outgoing bookkeeper to create a comprehensive “baton transfer memo” to enable new bookkeeper to hit the ground running.
 - v. Jinoo will recommend a candidate and request an electronic vote before the next meeting.
- b. Secured Credit Card Update
 - i. Motion to transfer \$6000 into an interest bearing 13-month CD with Oregon Community Credit Union (OCCU) to obtain a secured credit card.
 1. Need to amend financial policy to accommodate the credit card.
 2. Motion passes.
- c. Banking Suggestion
 - i. Our bank was bought out by another bank for the second time in five years. Official transition looming March 2023.
 1. Jinoo concerned about administrative issues, including transition to new online banking platform, access to old financial records, potential customer service issues and red tape likely with larger regional institution.
 2. Jinoo suggests good time to switch to more stable local bank. Will investigate OCCU as entity with good reputation in the community. Interested in feedback from other board members.

D. Old Business

- a. Pro Tem Applications
 - i. Three candidates deemed qualified, these were reported to the court. All candidates will be informed of the outcome of their application by Amanda.
- b. JARC Appointments
 - i. We've reached out to Greg Gill to see if he wants to be reappointed for the rest of the term that ends August 2024. If we are able to reappoint Greg Gill, the JARC will be full until August unless there is a resignation.
- c. March Supreme Court Luncheon
 - i. Jennifer Geller said it will be difficult to accommodate walk in additions, so there will be relatively strict preregistration requirements
 - ii. The law school hopes that this event will be able to occur off campus next year

E. New Business:

1. Oregon New Lawyer Division request for funding for March 10 CLE and Social
 - a. CLE at federal courthouse, hoping for social at Tap and Growler
 - b. They're requesting \$300 to reimburse their deposit at Tap and Growler so they can use their \$300 to buy refreshments
 - c. Will be open to all LCBA Lawyers
 - d. Motion to reimburse ONLD \$300 so that they can buy refreshments at their social
 - i. Motion passes unanimously
2. Audio System Storage
 - a. We have a sound system, Sebastian returned it to Felipe
 - b. Should we store it at the law library?
 - c. Should we ask the program chairs to hold on to it?
 - d. We'll check with the law library and with the Oregon Law Center.
3. August Eugene Emeralds Game
 - a. Motion to approve deposit of \$1107.50, representing 25% of the total cost if 130 people coming.
 - i. Motion passes.
 - b. Felipe will look into the minimum payment.
4. Bylaws and Programming Subcommittee
 - a. Amanda thinks we should have a standing Bylaws and Programming Subcommittee
 - b. After discussion, maybe there should be a programming committee and one bylaws issue
 - c. Elliott, Esack, and Felipe will work on bylaws and produce something by the next meeting.
 - d. Elizabeth is interested in helping with Programming
5. Spring Bash Planning & LCBA Awards
 - a. Amanda needs assistance with the Spring Bash
 - i. Felipe volunteers to assist

F. Adjourn 1:00 PM:

1. Next Event Date: February 9, 2023 – remote accounting lunch

2. Next Board Meeting Date: March 2, 2023 at Noon for Board Meeting.