



Lane County Bar Association
PO Box 11379
Eugene, Oregon 97440

BOARD MEETING AGENDA

May 4, 2023

Electronic Meeting via Zoom

Call to Order and Welcome:

- Members present - Felipe Alonso III, Shane Davis, Elliott Farren, Jennifer Hisey, Esack Grueskin, Amanda Husted, Jino Hwang, Lillian Marshall-Bass, Elizabeth Stubbs.
- Judicial liaison Judge Morgan was also present.

Approval of Minutes:

- April 2023 Minutes – shelved to next month, a few notes to update the minutes

Treasurer's Report (Jino)

- 1) Update: RMC (Records Modernization Project): Commercial scanning scheduled.
- 2) Update: Bookkeeper
 - a) For security purposes, online banking—online with other technology based systems / solutions—requires two factor authentication (“2FA”) *via* cell phone.
 - b) Issue is using personal cell phone number not secure, impractical, and personal.
 - c) Actively exploring cloud-based solutions for 2FA purposes (e.g. Office 365 Business Voice Service). If unable to locate viable one, bookkeeper recommends solution used for other non-profit clients: simple “dumb” phone, for 2FA security purposes.
- 3) Jino moves to approve expenditure of up to \$20 per month cell phone, for 2FA security purposes, unless a cloud-based solution can be found.
 - a) Seconded by Jenn Hisey
 - b) After discussion, the motion passed, with six yes votes and three abstentions.
- 4) Update: Financial Reports (MAR 2023) still pending due to banking transition.

Old Business:

- 1) Storage of Audio Equipment (Felipe)
 - a) Brittany at the law library is willing to hold on to it for us.
 - b) Program chairs should gather it and bring it to the meetings.
 - c) Felipe moves to store AV equipment in the law library.
 - i) Seconded by Esack Grueskin. Motion passes unanimously.
- 2) Spring Bash and Run of Show (Amanda)
 - a) Food and drink lined up
 - i) Drink tickets will be provided for beer, wine, and non-alcoholic options
 - ii) Buffett style, open seating
 - b) Tom Fagen's family and most of Hutchinson Cox will be there
 - c) We'll have a program with the name of the diversity fellows and the sponsors
 - d) Awardees will be invited to speak
 - e) Program chair will be available to greet people and check names
 - i) We could use another greeter – Felipe volunteers

New Business:

- 1) Cost of Award Plaques (Amanda)
 - a) Spring Bash Award Plaques: \$52 per plaque.
 - b) Amanda moves to be reimbursed for \$156 for three award plaques
 - i) Felipe seconds
 - ii) Motion passed unanimously
- 2) Discussion re: Elections (Amanda/Felipe)
 - a) Three members leaving the board – Brook, Elliott, Jino
 - b) Discussion of timing of voting and whether we should have or mandate candidate speeches
 - i) We're leaning towards not having candidate speeches at the June meeting
- 3) 30/40/50 June Luncheon & Elections (Amanda/Felipe)
 - a) Discussion of programming since we're not doing election speeches
 - b) Meeting will be in person

Good of the Order: Felipe is working on programming for next year and is open to our input.

Adjourn: 12:53 PM

Next Board Meeting: June 1, 2023 at 12:00 p.m.