



Lane County Bar Association
PO Box 11379
Eugene, Oregon 97440

BOARD MEETING MINUTES

June 6, 2024

Remote Via Zoom

Start Time: 12:00 pm

1. Call to Order
 - a. Members Present – Felipe Alonso III, Jennifer Hisey (JH), Jinoo Hwang, Lily Marshall-Bass (LMB), Honorable Clara Rigmaiden, Elizabeth Stubbs (ES), Esack Grueskin (EFG), Julian Marrs (JM), Elaina Bauer (EB), Taylor Herbert joined at 12:06(TH).
 - b. Members Absent: Shane Davis (SD).
2. Approval of Minutes.
 1. Approval of April 2024 Minutes (redux)
 2. Approval of May 2024 Minutes
 3. Jinoo moves to approve April 2024 Minutes (redux), EFG seconds. Passed unanimously.
 4. Jinoo moves to approve the May 2024 Minutes, Felipe seconds. Passed unanimously. EB and JM abstained.
 5. TH joined after the votes and did not participate.
3. President's Report (Felipe)
 - a. June Lunch – 30-, 40-, and 50-year anniversaries.
 - i. Currently 13 people registered.
 - b. Elections
 - i. Vote count will happen next week.
 - ii. Jinoo will reach out to the new board members after close of voting as well as notify the candidates who did not win.
 - iii. The board will announce the winning candidates at the lunch on Thursday.
 - c. Bar News – July/August
 - i. There are staffing issues at Murray Petit's firm and they would like to do a joint August/September bar news.
 - ii. Jinoo has asked the current editor for a SOP about what they want from the LCBA. The secretary will be the primary contact with the editor in the future.
 - d. June 13 Affinity Bar Event
 - e. Oregon Law Lunches
 - i. Historically the LCBA would pay for 2-3 law students to attend LCBA lunches.
 - ii. Last year Judge Kasubhai paid for 5 law student lunches for each lunch.
 - iii. Judge Kasubhai has agreed to pay for 5 law student lunches for this coming year.
 - iv. LCBA hasn't paid for the student lunches during the times that Judge Kasubhai has been paying.
 - v. Felipe will continue to be the point person for the student lunches.
4. Secretary's Report (Jennifer)
 - a. No discussion.

5. Treasurer's Report (Elizabeth)
 - a. Nothing super noteworthy.
 - b. LCBA lunches are expensive. Drastic difference in expenses between March and April. April expenses are a lot higher because the Gordon cashed approximately 4 checks for prior services at once.
 - c. YTD we are at a loss of approximately \$20,000 primarily due to lunches. Current balance is approximately \$30,000.
 - d. Memberships are down slightly compared to last year. 2023 membership at this time: 358. Current 2024 membership: 314.
 - e. Felipe's suggestions re: loss due to lunches: 1. Use the Federal Courthouse more often, 2. Raise the annual dues, 3. Raise the cost of the lunches.
 - i. Typical attendance is 50-60.
 - ii. The Gordon is a good venue, easy to work with and reasonably priced within the market.
 - iii. Not a lot of venues willing to work with us in the local market.
6. LCBA Board Committees
 - a. Programming (Felipe)
 - i. Status of 2024-25 CLE Planning
 1. No programming solidified.
 2. Potential presenter for September (LUBA), waiting for their response.
 - b. Onboarding (Julian; see email TUES 6.4.24 @ 10:02am)
 - i. Requested Board Input:
 - (i) Content,
 - (ii) Tone,
 - (iii) Suggestions for other TBD helpful info (for new board members)?
 - ii. Jinoo will provide feedback to JM privately after the meeting.
 - iii. Board members should send feedback to JM during the next few weeks.
 - c. Modernization(Jinoo)
 - i. Friendly Reminders
 1. Remember to cc your position @lanecountybar.org for all emails.
 - ii. Updates (pending developments)
 1. We need a new web-admin by June 16.
 - a. Jinoo has interviewed 3 vendors.
 - b. Vendor 1 - \$150/hr and wanted a maintenance contract.
 - c. Vendor 2 - \$125/hr, offered to be a Plan B/emergency backup.
 - d. Vendor 3 – Jinoo interviewed in person, Karrisa Ray Leonard, Karrisa Ray by Design. \$32/hr. 50% savings over our current provider. Good phone and people skills.
 2. Jinoo moves to hire Karrisa Ray Leonard at Karrisa Ray by Design at \$32/hr immediately. EFG seconds for discussion.
 - a. Felipe is generally supportive. The tasks we need from the vendor are not high level. Vendor 3 has a reasonable rate. Mari (previous vendor) put in her notice.
 - b. Jinoo solicited concerns about the motion. No stated concerns.
 - c. Motion passed unanimously.
 3. A current project is transferring email archives, including governance documents. Transferring from an old gmail address to the new LCBA gmail account. Piloting a file naming convention – year, month, day.
7. Good of the Order

- a. Scheduling for Annual Orientation MTG (Jinoo)
 - i. Unavailable in July – JH, TH.
 - ii. Unavailable in August – no response.
- b. Recognizing Felipe’s wonderful 5 years of service to the LCBA.
 - i. Felipe states that he is happy to remain a resource. Official duties complete June 30.

8. Adjourn 12:56 PM:

- 1. Next Event Date: June 13, 2024.
- 2. Next Board Meeting Date: TBD.