BOARD OF DIRECTORS

SEPT 2024 MEETING MINUTES

*9.5.24 @ 12-1:03pm @ Old Spaghetti Factory*

**ATTENDENCE**

* ***Present***: Elaina Bauer (EB), Esack Grueskin (EG), Taylor Herbert (TH), Jennifer Hisey (JH), Jinoo Hwang (JHW), Elizabeth Stubbs (ES)
* ***In Absentia***: Sean Foster (SF), Jesse London (JL), Julian Marrs (JM), Debra Vogt (DV)

**OFFICER REPORTS**

* ***President*** (JHW 5min)
  + OSB House of Delegates: 7.26.24 attended 30min OSB House of Delegates MTG for orientation via Zoom
  + LCBA Board of Directors Annual Orientation: Followup invitation for board members *in absentia* @ 8.1.24 MTG (EB + TH + EG) to email *President* for PDF of onboarding packet created by ad hoc 2023-24 *LCBA Onboarding Committee*.
* ***Treasurer*** (ES 30min)
  + Reports Examined: Per *LCBA Finance Committee* request, *LCBA Bookkeeper* delivered 10 year historical reports (Re: Expenses + Due Increases), along with standard July 2024 financials reports.
  + Findings
    - Hemorrhaging primarily @ monthly CLE luncheon expenses (i.e. *Gordon Hotel*). Revenue has exceeded expense, resulting in LCBA subsidizing (esp. drinks & gratuity).
    - Last increased in 2019, prior to which increased every couple of years.
  + Recommendations
    - **Reduce Expenses**
      * Venue: (1) Primary (change to less expensive OSF) + (2) Secondary (incorporate free venues…e.g. Federal Courthouse + Zoom…on limited / infrequent basis) + (3) carefully monitor ALC drinks + gratuity expenses at venue(s).
    - **Increase Revenue**
      * Monthly Lunch Cost: Not in order to make $$$ -BUT- at least break even, increase to $25 (Members) + $30 (Non-Members)
        + EB Re: Holiday Party (members may NOT know “free” / 100% subsidized 🡪 poss. charge TBD AMT for 2024)
      * Member Dues: Since no increase in five(5) years, Treasurer recommends—for 2025-26—increase to $70.
        + JH (ES / EB / TH / EG concur): $75
        + EB: Posits whether should increase: (1) lunch cost to $30/35 (JH reluctant) + (2) dues for 2024-25 period (ES already paid *“early birds”*).
        + JHW: Proposed staged revenue increase measures: (1) vote on monthly lunch + (2) shelve dues issue until entire board present to discuss….unanimity advised, if at all possible.
  + **MOTION #1** (JHW): $5 lunch cost increase ($25 Members + $30 Non-Members) 🡪 2nd EG 🡪 unanimously **PASSES**
  + **MOTION #2** (JHW): Temporarily table discussion on dues increase -UNTIL- Treasurer retables discussion—*via* E-motion to entire BOD—before 10.3.24 board MTG (then Fall membership drive) 🡪 2nd EG 🡪 unanimously **PASSES**
* ***Secretary*** (JM C/O JHW)
  + Board MTG Minutes
    - **June**: On 9.4.24, prior Secretary emailed revised June minutes.
    - **August**: On 9.3.24, current Secretary emailed AUG minutes. Board to review, send Secretary any revisions < 10.3.24 MTG.
  + **MOTION #3** (EG): Approve June minutes 🡪 2nd JH 🡪 unanimously PASSES

**NEW BUSINESS**

* ***LCBA Mentoring Program*** (Board Liason: ES)
  + Request: ChairLorelei Craig (UO Law) is organizing a Fall 2024 networking event for students + practicing attorneys. UO Law to provide appetizers -BUT- unable to fund ALC beverages. Request: $500 (Note: LCBA precedence)
  + Discussion
    - JH + EB wondered whether OK for LCBA to setup table at TBD event. ES said would check.
    - EB + EG volunteered to staff table. For events generally, EB advised LCBA invest in tabling supplies (e.g. logo table cover / skirt; see also QR code to join / renew used at *2023 Holiday Party*)
    - JHW cited to LCBA interest in member engagement with potential future attorney-members. Separately, suggested: (1) EB contact *LCBA Web Admin* to help with graphic design of signage and other TBD table kit items) + (2) ES notify Chair Lorelei Craig about free LCBA membership for UO Law students.
    - ES reports networking event will occur approx. week prior to Thanksgiving (mid-NOV 2024).
  + **MOTION #4** (ES) $500 for *LCBA Mentoring Program* Fall 2024 networking event 🡪 2nd EG 🡪 unanimously PASSES.
* ***Open Discussion*** (President 🡪 Board Members Present)
  + Prompt: WHY we here + WHAT our goals + HOW achieve?
  + Discussion
    - EG: Serve our legal community. For some, membership is just something they’ve always done. But beyond periodic email blasts + maybe knowing we put on CLE’s, nobody really knows what LCBA does let alone how “it” serves attorneys. Wonders HOW to find out what & how our legal community wants LCBA to serve them (e.g. to what extent do local attorneys actually want in person events, mentoring, etc.) TBD approach key because of high probability survey email 🡪 immediate DELETE.
    - EB: To help members get in touch with people outside their office. Many attorneys feel like they already know who they need to know. Our role maybe to help give members good reasons to engage (e.g. CLE)
    - ES: Many board liasons to *LCBA Practice Section* only touch base with Chair once. Many sections inactive that LCBA can help make valuable to attorneys. For example, being interested in employment law, naturally wants to explore developing *LCBA Employment Law Section*. Perhaps LCBA can provide Chair with current section member reports.
    - EG: As board liason to a section(s), tried reaching out to Chair(s), but never got a single response from anyone. Wonders how to lead / put best foot forward to create successful, thriving sections + keep them going strong?
    - TB: Same experience. Only got one response from section(s).
    - JH: Family law section going well. They maintain consistently good turnouts at CLE + network *via* SFLAC.
    - EB: Felipe (2023 President) encountered lots of non-response in his efforts to cleanup *LCBA Practice Sections*. Perhaps LCBA can more clearly advertise support for sections.
    - JH: Suggest LCBA create more opps for attorneys to dialogue + interact with Judges (TH: e.g. recent LCCC Trial Skill CLE filling up courtrooms).
    - JHW: To summarize, here to serve attorneys. Appears board thinks LCBA Practice Sections one place to start. Suggest tear down & rebuild. LCBA offers “Chair” specific support (e.g. Board Liason attends planning MTG, LCBA funding, poss. ADMIN support *via* law Student *“LCBA-ternship”*). Based on today’s initial conversation, President will now invest energy in fleshing out skeletal details @ new *LCBA Board Committee* to develop *LCBA Practice Sections*. Conversation to be continued…

**GOOD OF THE ORDER**

* ***Friendly Reminder*** (President): As elected leaders, board has opportunity to lead by example. Encourage board members to practice collegiality + good communication. To extent practice within board leadership, will carry into interactions with membership at luncheons, events, collaborations. Engagement is contagious.

**ADJOURN**

1:03pm